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When talking about getting a scholarship, applying for a visa, education loan, employment, or any other opportunities, the first document that comes to mind you will require is a Bonafide Student certificate. Bonafide Certificate for scholarships is one important document that must not be found missing in your file. You need a Bonafide Certificate for scholarship applications. This article will help you to write a letter of application for Bonafide certificate for Scholarships. And also the bonafide certificate format for scholarship, and how to write application letter for bonafide certificate from college. Bonafide Certificate Meaning Bonafide Certificate is an evidence document issued that shows that you are a member of a particular institute or an organization. It shows that you are a student of a particular school and course in an institution during a specified time. It shows the authenticity of your identity. And before you can get a Bonafide Certificate you must apply by writing a letter with a format. It tells about your personality, roles and what you do. Note that you can also check out How to write a Scholarship Thank You Letter (Best Samples) What is the use of a Bonafide Certificate? Since the bonafide certificate acts as proof of being part of an organization, it is usually demanded in the following cases: A student seeking to obtain student concessions offered by public transport agencies such as city buses, local trains, and metros may be required to produce this certificate while applying for the concession. A certificate may also be required while applying for a passport. Visa applications sometimes require this certificate especially in cases where a separate student visa is issued to students who are studying abroad or where a work visa is issued to an employee of a company. Certain lending institutions offer loans to students at concessional rates. The student may be required to produce this certificate to receive this benefit. The documents produced before various traffic authorities to apply for a driving license may include a bonafide certificate as additional ID proof. Certain conferences, seminars, or other such events are conducted exclusively for students/employees, and entry to such events may be granted on the production of this certificate. To apply for various student scholarships, Corporates may have tie-ups with businesses to provide additional perquisites. For example, a company may have a tie-up with a taxi service to provide a concession for their employees. The employees may prove their eligibility with the help of this certificate. The bonafide certificate includes information like your full name, school or college name, entrance number, and the class in which the student is currently studying. The bonafide certificate issued to a person shall be only on the letterhead of the institution/school/company and should be duly signed and sealed. This certificate issued is valid only for a period of three months. Purpose of Bonafide Certificate To obtain the pass of public transport agencies such as city buses, metros, and local trains. It may also be required while applying for a passport. This certificate requires when a separate student visa is issued to a student who is studying abroad. To attend a seminar, conference or another such event, students or employees required this certificate. It required while applying for aadhar card, pan card, and voter id card. To apply for various student's scholarships and to take a loan from a bank. It might interest you to note that, there are 7 Killer Examples of Scholarship Motivation Letter that you can check out. How to Write Application Letter for Bonafide Certificate from College for Scholarship Many students who wish to apply for Bonafide Certificate from College for their respective scholarships, often ask this question " how to write an application letter for a bonafide certificate from a college for a scholarship". The truth is that it is very much important to learn how to structure your application letter for any Bonafide Certificate. For instance, if you are studying Medicine in College and you desire to get a Bonafide Certificate from your principal. You can now get it all done now. Because we will be showing you the application method on how to write this Bonafide Certificate application for college for your scholarship. Hence, to get a Bonafide certificate for Scholarship from college, you need to write an application to the school. And you can do this through the principal of the school. Quickly scroll down to see the application format for this request letter from the school. Sample of Application Letter for Bonafide Certificate Ok! to get a bonafide certificate for Scholarship from school, you need to write an application to the school. Note, While every college may have its own format for the certificate, it will definitely contain particulars such as the college name printed on the letterhead, date of issuing, details of the student to whom it is issued, and signature by the head of the institution. Thus, the following format has been provided as an example of what the bonafide certificate format would look like: ToThe PrincipalSarvajank College of EngineeringGujaratDate: 27-03-2021 Respected Sir/Madam, I am a student of 10th Grade in this college having registration number 34. Please be informed that I am going to apply for the US Scholarship Program and for this purpose I will be requiring a Bonafide Certificate. I kindly request you to issue a Bonafide certificate for the same, at the earliest. Thanking you in anticipation. Yours FaithfullyKishan Nakrani Other samples of a Bonafide Certificate Application Letters. Check also our article on How to write a Cover Letter For Scholarship In 2022 | Best Samples ToThe PrincipalStanford University California. Date: 27-03-2021 Respected Sir, I am Han Dickson studying III year Computer Science Engineering in our School. As I have planned to visit {write your company name that you're going to visit} during 29-03-2021 to 03-04-2021 for doing my project titled {name of your project}, I am in need of bonafide certificate from our school. Hence, I kindly request you to grant me the same at the earliest. Yours obediently, Han Dickson ToThe PrincipalStanford University California. Date: 27-03-2021 Respected Sir, I, Han Dickson studying for a Bachelor of Engineering in Computer & Science at Stanford University. Been in need of a Bonafide certificate as proof of my residence in order to apply for aadhar card. I kindly request you to issue a certificate for the same, at the earliest. Yours obediently, Han Dickson Bonafide Student Certificate As a student, in order to acquire the Bonafide certificate, the individual has to apply to the head of the institution with a letter that is handwritten. This means they have to write an application letter. And this letter is simply a request letter to the concerned person of the company for applying for a certificate. Note that in some institutions students will have to submit an application in a prescribed format to the institution. In the case of the first year and direct second-year students, they need to attach their leaving certificate of earlier college along with the application form. A sample copy of the Bonafide Students Certificate Application is shown below. From S.Saravanan IV Year Civil EngineeringPrince Engineering CollegeChennai-72, Tamil NaduIndia. ToThe Principal / DirectorPrince Engineering CollegeChennai-72, Tamil NaduIndia. Respected Sir:Sub: Requesting a bonafide certificate. I am S.Saravanan, doing B.E Civil Engineering (III Year). As I have planned to visit _____ [write the company name that you're going to visit] during 04th October 2016 to 04th November 2016 for doing my project titled _____ [write the name of your project], I am asked to submit bonafide certificate to that company from our college. Hence, I kindly request you to grant me the same as soon as possible. Thanking you, Yours obediently, [Your Signature][S.Saravanan] Content of Bonafide Student Certificate Bonafide student certificate usually includes the name of the school, information of students and the entrance number, the class in which the student is currently studying in case of students. However, the contents of the letter may include name, address, documents attached, the reason for seeking certification, and necessary personal details. The letterhead of the institution/school/company and should be duly signed and sealed. Note, this certificate issued is valid only for a period of three months. When applying for a fresh passport, then this certificate is an important document to be submitted. However, if the original mark sheet of class X is available, then there is no requirement for this certificate. Required Documents Certain documents are required when submitting the application, especially your photo ID proof, the Application form which is applicable, and receipt of the fees. basically, for the Bonafide Students Certificate, they need: Application FormFee Receipt (this fee receipt is from the fee paid at the counter while submitting application form)Photocopy of ID card And also the letter is to be addressed to the head of the institution or the concerned person. Sample of Bonafide Certificate for Scholarship Application When applying for a scholarship, the content of the application letter will be a bit different from the previous one we discussed. Below is what it should look like. Note, once your requisition letter is been received and approved by the school or organization, The school or organization issues you a Bonafide Certificate. Note, although schools have different formats for preparing the certificate, the same information is contained in all. ToThe PrincipalStanford University California. Date: 27-03-2021 Respected Sir/Madam, I am a student of 10th Grade in this college having registration number 34. Please be informed that I am going to apply for the US Scholarship Program and for this purpose I will be requiring a Bonafide Certificate. I kindly request you to issue a Bonafide certificate for the same, at the earliest. Thanking you in anticipation. Yours FaithfullyHan Dickson Below is the Bonafide Certificate formats that will be issued to you. 1. It is certified that Mr. /Ms. _____, Son/Daughter of _____, is a Bonafide student of _____ College (Name of the College). His / Her roll number is _____ and he / she is studying in the _____ (Name of Course) _____ (Name of Semester) . He / she has joined this College in the Academic Year _____. 2. This is also certified that _____ (Name of the College) is a Govt./ Provincialised College in the State of Assam. 3. This is also certified that the student is not availing any other assistance in the form of scholarship or sponsorship from Govt. of Assam/ Govt. of India or any other Organization. College Seal Signature of Principal / Dean (Rubber Stamp of signing authority will be affixed) Date _____ Place _____ OR I hereby certify that Dhivya S [Register No: _____] is a bonafide student of _____ College of Engineering, studying III year Computer Science and Engineering. This certificate is issued for the purpose of undergoing industrial projects in your reputed organization from 26th November 2014 to 24th January 2015 only. Date: _____ Signature of Head of the Institutions with Seal Bonafide Certificate for Employees In order for any Employee to acquire the Bonafide Certificate, the individual have to apply to the head of the Institute/ organization in writing. This means they have to write an application letter. And this letter is simply a request letter to the concerned person of the company for applying for a certificate. A sample of the Employee Bonafide Requisition Letter is shown below Content of Bonafide Certificate for Employees In case the certificate is issued to an employee, it would contain the contact information of the employee, his/her position with the company, and important details about the employer. In some cases, the date of birth is also provided in the certificate based on the nature of the certificate and the requirement. Documents Required Copy of their Pay SlipCopy of Employee ID card FAQs about Bonafide Certificate Applications It is a document that is issued as proof that an individual belongs to a particular education institute or a particular organization. It is a certificate of proof that he/ she is a student of a particular class and course in the institution during a specified time period. 1. Write an application to "Assistant Registrar, UG Section IIT Kharagpur" stating why you need the bonafide certificate.2. Get the application signed and forwarded by your Faculty Advisor.3. Take the application to the Academic Section and submit it to the official. Please carry your student identity card for proof. It is a certificate issued by the School to prove that the student has studied in a particular school during the period so and so to prove that the student continued studies and resided in a particular location. Bonafide Certificate is a certificate that shows your identity. It is issued to students on application to their school/ college. On the other hand, Character Certificate validity of character certificate is 6 months. This can be issued by your last school/ your municipal councilor/SDM/MLA/ gazetted officer etc. In case you use your institute ID as ID proof in your passport application, then you would require a bonafide from your college stating that you are a student there. Or if you are staying in accommodation provided by your college, then again you need a bonafide stating the same. Yes, It is mandatory for students who're still in school or college and applying for Tourist Visa. You'll also need NOC and leave a letter from school or college. Yes, Reference We Also Recommend

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